CHAIRING A MEETING

The role of the chair includes the chairing of board meetings, ensuring meetings are focused on the agenda and encouraging participation of all members in meetings and board events. The quality of the meeting, its outcome and the commitment of the board to the outcome is a reflection of the how well this is achieved.

Consider the following:

• are the values of the board in place and applied?

• is there effective dialogue?

• is the board meeting a stimulating, learning conversation that informs and builds understanding of all members?

• is there support and encouragement for honest, trust based exploration of ideas and possibilities?

• is each board member able to offer their best and be heard, acknowledged and valued?

• do board outcomes reveal and apply the collective wisdom of the board?

Resource sourced from Board Business: a newsletter to support Catholic Schools, Catholic Education Melbourne. Term 2, 2009