

# BRISBANE CATHOLIC EDUCATION

## ROLE DESCRIPTION – CAMPUS MINISTER

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**1.0 POSITION TITLE: Campus Minister**

**2.0 PURPOSE / SCOPE OF POSITION – KEY RESULT AREAS:**

The role of the Campus Minister is to work in collaborative partnerships to:

- provide pastoral and spiritual support to students
- create opportunities for faith development of students
- advance the religious life of the school community
- foster the experience of Catholic community within the school
- engage the school community in social justice and social action
- encourage and facilitate connections with Church / faith communities and agencies
- undertake ongoing professional learning

**3.0 STATEMENT OF RESPONSIBILITY:**

The position of Campus Minister directly supports students in their faith and personal development. The role is situated within a team that includes pastoral teachers, pastoral coordinators, school counsellors, the administration team collectively and individually, and other designated personnel who respond to the needs and growth of students as young adults.

A specific, school-based Duty Statement is reviewed and negotiated annually. Such a statement should make clear the day-to-day expectations of the Campus Minister, taking into consideration local circumstances, time allocation for the position and the key result areas.

#### 4.0 EXAMPLES OF ACTIVITIES UNDERTAKEN AND/OR SERVICES PROVIDED:

Dependent upon the particular needs and organisational structures of the school community, specific duties of the Campus Minister may include:

***Provide pastoral and spiritual support to students***

spend informal time with students (e.g. playground, classroom, excursions and other student activities)

mentor students during their transition to adulthood

***Create opportunities for faith development of students***

organise and facilitate reflection and prayer experiences (e.g. reflection days, retreats, forums, meetings and other similar experiences)

contribute to the organisation of major school liturgies and celebrations

***Advance the religious life of the school community***

assist in the identification and use of religious symbols, icons and spaces

access opportunities for students to participate in Archdiocesan and Deanery initiatives

***Foster the experience of Catholic community within the school***

support events that bring the community together

make contact with families of the school community (e.g. families experiencing sickness, families new to the school, families experiencing hardship)

***Engage the school community in social justice and social action***

make information available to students around issues of social justice

support and resource service groups within the school community

***Encourage and facilitate connections with church / faith communities and agencies***

encourage student involvement in parish faith communities

facilitate ecumenical and inter-faith relationships and activities

***Undertake ongoing professional learning***

participate in BCE-facilitated programmes for professional learning

contribute to local cluster gatherings of Campus Ministers

## 5.0 AUTHORITY LIMITS:

Authority is delegated from the Principal for the Campus Minister to undertake this role of ministry with students. Such authorisation is clearly articulated in the school-based Duty Statement, negotiated annually as part of the performance management process. Expenditure of funds must be in accordance with approved budgets and appropriately authorised.

At all times, the Campus Minister must act in accord with BCE Student Protection Guidelines. It is necessary that the Campus Minister exercise judicious and prudent judgment in the supervision of students and in relating to students pastorally and spiritually.

## 6.0 REPORTING AND OTHER RELATIONSHIPS:

The Campus Minister has a significant relationship with the Principal and other members of the school administration team. The Principal may delegate the supervision and management of the campus minister to another member of the administration team. The Campus Minister works with the Assistant to the Principal – Religious Education to advance the religious life of the school community and to provide faith development opportunities for students. S/he collaborates with pastoral teachers, pastoral coordinators and school counsellors to support the pastoral needs of students.

Campus Ministers are supported in their role by the administration team of the school, the BCE Religious Education Team and through structured networking with other campus ministers. One member of the Religious Education Team is designated to provide particular assistance to Campus Ministers in industrial, professional and personal areas.

