



Guide for Deaf Parents Requiring Interpreter Services

Deaf parents who require the use of an interpreter are encouraged to meet with the principal or nominated delegate at the beginning of the year to negotiate those activities during the year when an interpreter would be required.

Examples of occasions when an interpreter may be required include:

- initial enrolment interview
- parent /teacher interviews
- graduation evenings
- other important school events as negotiated between the parent and principal.

Should a parent require an interpreter for additional hours outside the negotiated agreement, it is necessary for the parent to contact the principal to negotiate the new request. Whether or not the school or Brisbane Catholic Education will pay for the interpreter service in this instance would be at the discretion of the principal and relevant Senior Education Officer - Inclusive Education (North or South School Service Centre) and within budget parameters. In coming to this decision the principal would take into consideration the significance of the issue in terms of the educational outcomes for the student.

However, should the school initiate a special meeting with a parent; the principal is responsible for ensuring that an interpreter is present.

Procedure for engaging an interpreter from Deaf Services Queensland Language Services

The principal or nominated delegate is responsible for booking the interpreter and should do so by contacting *Sign Language Communications Queensland (SLC QLD)*. This is a division of *Deaf Services Queensland* which coordinates the provision of interpreters.

For further information, please contact:

School Service Centre North

Nello Raciti
Senior Education Officer - Inclusive Education
Ph: (07) 3490 1700
nraciti@bne.catholic.edu.au

School Service Centre South

Jeanine Gallagher
Senior Education Officer - Inclusive Education
Ph: (07) 3440 7900
jegallagher@bne.catholic.edu.au